RUNWELL PARISH COUNCIL

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Runwell Parish Council Office
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To all Councillors

28th October 2026

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 2nd November 2026 at 7.00pm for the purpose of transacting the following business:

AGENDA

Chairman's Welcome

1. **Apologies for Absence**

2. **Declarations of Interest -** All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.

3. **CCC Ward Councillors & ECC Councillor Report**

4. **Parish Councillors Report**

5. **Public participation session with respect to items on the agenda and other matters of mutual interest.**
   The Chairman to remind members of the public who wish to take part in public forum that Runwell Parish Council operates strict timescales (maximum 3 minutes per speaker) to receive their information in the form of statements. No debate will be allowed on any issues, only the receipt and clarification of information.

   (In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the public Forum). Maximum time allowed for this section is 15 minutes.

   Please note: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

6. **Co-option of Councillor – Four Vacancies**

7. **Minutes of Council Meeting held 12th October 2026**

8. **Chairmans report**

9. **Clerks report** (will cover matters since last meeting, business requiring a decision is listed on the agenda)

10. **Finance -** Payments for approval

11. **Planning**
    Applications received up to date:
    (i) 26/05207/TPO – 96 Swan Lane. **Proposed:** T1 Oak – Reduce by 4m MAX. Reason: The span is very wide.
    (ii) 26/01383/FUL – 9 Pot Inn Close. **Proposed:** Single storey rear extension with roof lights, loft conversion to create two bedrooms with dormers front and back, dormer extension above the garage and reconfiguration of the existing layout.
    (iii) 26/01350/FUL – 34 Egbert Gardens. **Proposed:** Infill windows between existing dormers.
    (iv) 26/01255/FUL – Restawhile Meadow Lane. **Proposed:** Demolition of existing dwelling and construction of new 3 bedroom chalet bungalow.
    (v) ***Notification of appeal following the refusal of planning permission by the Council for the proposed development:*** **25/01757/FUL –** Land known as The Paddocks west of Meadow Lane. **Proposed:** Change of use of the land for the creation of 7 No Gypsy/Traveller occupation. Boundary fencing and associated hard and soft landscaping. (Part retrospective)

12. **Correspondence**

13. **Reports:** Committees (Hall & Park), Runwell Roundabout, Allotments, School Governor, Public Rights of Way, Representatives etc.

14. **Notices of Motions and Future Business**
    (i) Planning Committee Meeting (usually 3rd Monday of the month)
    (ii) Combined Finance & Standing Committee – 16th November 2026 (Budget review 2026/27 to 30th September 2026 & Budget items for precept 2027/28)
    (iii) Work Party for Christmas Decorations – date TBC

15. **Agenda items for the next meeting** of Runwell Parish Council on 7th December 2026. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.

J Norinkeviciute
Clerk to the Council