

RUNWELL PARISH COUNCIL

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Clerk to the Council

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To all Councillors

28th July 2026

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 3rd August 2026 at 7.00pm for the purpose of transacting the following business:

AGENDA

Chairman's Welcome

1. Apologies for Absence

- 2. Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.

3. CCC Ward Councillors & ECC Councillor Report

4. Public participation session with respect to items on the agenda and other matters of mutual interest.

The Chairman to remind members of the public and Councillors who wish to take part in public forum that Runwell Parish Council operates strict timescales (maximum 3 minutes per speaker) to receive their information in the form of statements. No debate will be allowed on any issues, only the receipt and clarification of information.

(In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council can do so during the public Forum). The meeting will adjourn for questions from the members of the public. The Council will first hear from Councillors and then from the public. (Maximum time allowed for this section is 15 minutes)

Please note: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded by resolution whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

5. Co-option of Councillor – Two Vacancies

6. Minutes of Council Meeting held 6th July 2026

7. Chairmans Report

- 8. Clerks report** (will cover matters since last meeting, business requiring a decision is listed on the agenda)
- 9. Finance**
(i) Payments for approval
- 10. Correspondence**
- 11. Planning**
Applications received up to date:
(i) **25/03153/DEVEX** – Land Known as The Paddocks. **Proposed:** Allocation of Postal Number.
(ii) **26/05145/TPO** – Lodge Approach. **Proposed:** G2 Oak - Marked T2, T3, T4, T5,T6 - Reduce to crown break at 5m and retain for habitat- Reason: Dead
G2 Oak - Marked T7 - Crown thin by 30%, remove deadwood;
G5 Oak - Marked T8, T9, T10, T11 - Crown thin by 20% - Reason: Crown dieback -apical;
G4 and T13 - Goat Willow - Marked T12 & T13- Fell and poison - Reason: Encroaching on adjacent dwelling;
G7 Horse Chestnut - Marked T14 - Reduce by up to 1m - Reason: To clear encroachment of street light;
G7 Cappadocian Maple - Marked T15 - Fell and replace - Reason: In terminal decline;
W1 Oak - Marked T16 - Crown thin by 25%;
All works are required on the grounds of public safety.
(iii) **26/05152/TPO** – 126 St Luke’s Way. **Proposed:** T5 Oak (Marked T1) - Crown reduction by 2.5 m - Reason: To maintain size, natural form and good health.
(iv) **26/00943/FUL** – 18 Canewdon Gardens. **Proposed:** Single storey rear extension. Extension of rear dormer and garage conversion.
- 12. Reports:** Committees (Hall & Park), Runwell Roundabout, Allotments, School Governor, Public Rights of Way, Representatives etc.
- 13. Notices of Motions and Future Business**
(i) Planning Committee Meeting (usually 3rd Monday of the month)
(ii) Internal Village Hall Re-decoration 20th - 31st July 2026 & 11th – 21st August 2026
(iii) Play in the Park Monday 10th August 2026
(iv) Wickford Carnival Saturday 12th September 2026
- 14. Agenda items for the next meeting** of Runwell Parish Council on 7th September 2026. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.

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