

RUNWELL PARISH COUNCIL

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Runwell Parish Council Office
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To all Councillors

31st March 2025

You are summoned to a meeting of Runwell Parish Council at the Village Hall on Monday 7th April 2025 at 7.00pm for the purpose of transacting the following business:

AGENDA

Chairman's Welcome

- 1. Apologies**
- 2. Declarations of Interest** - All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified her about.
- 3. Public participation session with respect to items on the agenda and other matters of mutual interest.**
The Council will first hear from Councillors and then from the Public. (Maximum time allowed for this section is 15 minutes)
- 4. Minutes of Council Meeting held 3rd March 2025; Minutes of Standing Committee held 24th March 2025**
- 5. Clerks report** (covers matters since last meeting, business requiring a decision is listed on the agenda)
- 6. Finance**
 - (i) Payments for approval.
 - (ii) Receipts & Payments; Bank Reconciliation 1st April 2024 – 31st March 2-25
 - (iii) Adoption of new Financial Regulations NALC version 2024
 - (iv) Financial Risk Assessment 25/26
 - (v) Appointment of new Bank Signatories
 - (vi) Review Hall Charges
 - (vii) Consider quotations:
 - a) Replacement toilets at Runwell Park
 - b) Work to gents toilets at Runwell Village Hall
- 7. Correspondence**
- 8. Planning**
 1. Applications Received:
 - (i) 25/00327/FUL – 4 Pot Inn Close - Proposed single storey rear extension to infill gap between kitchen and garage
 - (ii) 25/00400/FUL – 21 South Hanningfield Way - First floor extension over existing front elevation balcony, new open air porch over front door and cladding and rendering to external elevations.

Continued:

9. Park

- (i) Arboricultural Assessment Report

10. Greater Essex Devolution – Consultation Response needed by 13th April 2025

11. Reports: Committees (Hall and Park), Runwell Roundabout, Allotments, School Governors, Public Rights of Way, CCC Officers, Representatives etc.

12. Notices of Motions and Future Business:

- (i) Annual Parish Meeting Monday 14th April 2025 7.00pm
- (ii) Planning Committee meeting Monday 28th April 2025 (moved forward one week due to the Bank Holiday for Easter) if business requires.

13. Agenda items for the next meeting of Runwell Parish Council on First Annual Meeting 12th May 2025. Please note that no decision can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified.



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